



TOWN OF DOVER

MAYOR AND BOARD OF ALDERMEN

CAUCUS MEETING MINUTES MAY 22, 2018 7:00 PM

The Caucus Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

Mayor Dodd called the meeting to order at 7:00 PM

ROLL CALL:

Present: Aldermen Visioli, Picciallo, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd

Absent: Alderwoman Romaine

Also present were Administrator Donald Travisano, Town Attorney Jarrid Kantor and Acting Municipal Clerk Tara Pettoni.

Acting Municipal Clerk Tara Pettoni stated adequate notice was given to the official newspaper.

SUNSHINE LAW STATEMENT

In accordance with the provisions set forth in the Open Public Meeting Law, notification of this meeting has been sent to all officially designated Town newspapers and notice is posted in the Town Hall.

MUNICIPAL CORRESPONDENCE:

1. Received from NJ League of Municipalities—Weekly Update—May 11, 2018
2. Received from NJ League of Municipalities—Weekly Update—May 18, 2018
3. Received from the NJDEP—Re: Drinking Water Week
4. Received from Township of Randolph—Notice of Hearing
5. Received from the County of Morris—Draft of the Morris County Master Plan

CONSENT AGENDA

1. Resolution Approving Taxis
2. Resolution Approving Taxi Cab Driver's Licenses as per Schedule A
3. Resolution Approving a Social Affair Permit (#1 & #2) for Casa Puerto Rico
4. Resolution Approving a Class II Mobile Retail Food Establishment – Big D's Hotdogs
5. Resolution Approving a Class III Mobile Retail Food Establishment – Julio's Ice Cream
6. Resolution Approving Raffle License—El Primer Paso
7. Resolution Approving Billiard Hall License—Pancho Villa Rodeo
8. Resolution Approving the Minutes for the May 8, 2018 Caucus & Regular
9. Resolution Designating Health Insurance Broker

ORDINANCE(S) FOR FIRST READING

1. Ordinance No. 09-2018 – Amending Chapter 236, Land Use and Development, Checklist and Fees—Alderman O'Connor

ORDINANCE(S) FOR SECOND READING

1. Ordinance No. 07-2018 – Repealing Ordinance No. 09-2006, Authorizing a Handicap Parking Space at 79 Lincoln Avenue—Alderman Camacho
2. Ordinance No. 08-2018 – Amending Ordinance No. 07-2012, Alcoholic Beverage License Fees—Alderwoman Romaine

RESOLUTIONS

1. Resolution Approving Bills List
2. Resolution Approving Personnel Action
3. Resolution Awarding a Contract for a New Front End Loader

**REGULAR MEETING MINUTES
MAY 22, 2018**

The Regular Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

The meeting was called to order by Mayor Dodd at 7:00 PM

ROLL CALL:

Present: Aldermen Visioli, Picciallo, Blackman, MacDonald, Toth, O'Connor, Camacho and Mayor Dodd

Absent: Alderwoman Romaine

Also present were Administrator Donald Travisano, Town Attorney Jarrid Kantor and Acting Municipal Clerk Tara Pettoni.

Acting Municipal Clerk Tara Pettoni stated adequate notice was given to the official newspaper.

Mayor Dodd opened the meeting to the public on any agenda items. Seeing no hands and hearing no voices, Mayor Dodd closed the meeting to the public.

CONSENT AGENDA:

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPROVING TAXIS/LIMOS TO BE LICENSED IN THE TOWN OF DOVER**

WHEREAS, the following companies, have applied for a license to operate the vehicle(s) listed below on Schedule A hereto and made a part hereof as taxicab(s)/limo(s) in the Town of Dover; and

WHEREAS, the appropriate municipal departments have reviewed the application(s) as required and have no objections to same being licensed as taxicabs/limos;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the taxicab(s)/limo(s) listed below are hereby approved for taxi/limo license(s) in the Town of Dover.

CITY LIMO & TAXI, INC

2012 CHEVROLET	IMPALA TP	OT321A	TAXI #50
----------------	-----------	--------	----------

ELITE LIMO AND TAXI SERVICES, LLC

2015 HYUNDAI	SEDAN	OT3448	TAXI #17
2005 TOYOTA	SIENNA	OL4638J	LIMO# 013

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER APPROVING
TAXICAB DRIVER LICENSES**

WHEREAS, applications for taxicab drivers licenses have been made by the people listed on Schedule A attached hereto and made a part hereof; and

WHEREAS, the Police Department of the Town of Dover has reviewed their applications and has advised that there is no prohibition to the issuance of their license; and,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the taxi driver licenses for those people listed on Schedule A attached hereto and made a part hereof are hereby approved.

Schedule A

FIRST CLASS OF DOVER, INC.

Jean P. Ancel

Ulpiano Davila

Ricardo B. Gonzalez
Carlos R. Gonzalez-Calle
Rafael A. Gonzalez-Osorio
Jose W. Hinostroza
Pedro E. Loor
Juan P. Manzueta
Juan F. Mejia-Cruz
Ramon O. Matos-Feliz
Jose M. Mazo
Juan A. Mena-Floril
Gregorio Monserrate-Torres
Carlos J. Moreno
Juan Felipe Ocampo
Luis D. Rivera-Cubero
Ramon A. Pichardo-Pichardo

AXEL'S EXPRESS TAXI & LIMO

Javier Amaro
Alberto Beltre
Marta C. Buitrago
Yuri L. Bustamante
Miguel Caraballo
Jose P. Flores
Salvador B. Gomez-Vazquez
Jorge M. Gonzalez-Calle

CITY LIMO & LIMO INC.

Jose R. Fajardo
Francisco Feliz Reyes
Roberto Gonzalez
George A. Mina
Wagnel Torres-Ramirez

ELITE LIMO TAXI SERVICES LLC

Jose J. Orozco-Lopez

RESOLUTION FOR A SOCIAL AFFAIRS PERMIT

WHEREAS, Casa Puerto Rico, Inc., filed an application for their **first and second** Special Permits for Social Affairs to be held at the 50 W. Blackwell Street; and

WHEREAS, Casa Puerto Rico, Inc., a non-profit organization is permitted to have twenty-five events per year; and

WHEREAS, the Police Chief will determine what special conditions if any are needed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the following applications for Alcoholic Beverage Social Affair Permit(s) be approved:

1. Casa Puerto Rico, Inc. is approved for a fund raising event (#1) to be held on Sunday, May 12, 2018 from 8:00 pm through 2:00 am and event (#2) to be held on Saturday, May 26, 2018 & Sunday, May 27, 2018 from 12:00 pm through 2:00 am.
2. This approval is conditioned upon security satisfactory to the Town of Dover Chief of Police being in place for this event.

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE
TOWN OF DOVER APPROVING A MOBILE RETAIL FOOD ESTABLISHMENT**

WHEREAS, a Class II License allows the licensee to set up on the paved portions of the following public parks and or playgrounds of the town: Crescent Field, Second Street Playground, Hooey Park, King Field, Hurd Park, Steffany Park at Waterworks and Overlook Park.

WHEREAS, the vendor has provided proof of insurance, sales tax certificate, physician certificate, photograph of employee(s), proof of citizenship and proof of payment of sales tax.

WHEREAS, the appropriate fees have been paid.

WHEREAS, this approval is conditioned upon approval of the Health Officer's satisfactory inspection of the vehicle for said license.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

1. That the application of Dominick J. Angelone of Big D's Hot Dogs for a Mobile Retail Food Establishment, Class II License be approved.
(Renewal for the Licensing Year 6/1/2018-5/31/2019)

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER APPROVING A MOBILE RETAIL FOOD ESTABLISHMENT

WHEREAS, Julio Paguay of Julio's Ice Cream has filed for a Class III Mobile Retail Food Establishment License; and

WHEREAS, a Class III License is for the sale of frozen dairy products and frozen snacks from a motorized vehicle. The licensee may sell in any zone, provided that no sale stops shall be for more than ten (10) minutes in any residential zone and thirty (30) minutes in any other zone.

WHEREAS, they have provided proof of insurance, sales tax certificate, physician certificate(s), photograph(s) of employees, proof of citizenship and proof of payment of sales tax; and

WHEREAS, the appropriate fees have been paid.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

1. That the application of Julio's Ice Cream for a Mobile Retail Food Establishment, Class III License be approved.
2. This approval is conditioned upon approval of the Health Officer's satisfactory inspection of the vehicle for said license.

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER APPROVING A RAFFLE LICENSE

WHEREAS, the below listed organization has applied for a Raffle/Bingo License; and

WHEREAS, such license has been reviewed by the appropriate departments and found to meet with all of the requirements and conditions of the municipality;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

The below listed raffles for the date set forth following their names is hereby approved:

Schedule A

El Primer Paso

To be held June 19, 2018
(Merchandise Off-Premise)

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER APPROVING A BILLIARD HALL LICENSE

WHEREAS, application for a billiard hall license has been made as listed on Schedule A; and

WHEREAS, the appropriate fees have been paid and the license shall be prominently displayed; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the billiard hall license for a pool table is hereby approved.

SCHEDULE A

1. Pancho Villa Rodeo – 142 E. Blackwell Street
(2 Pool Tables) – License Renewal

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER FOR APPROVAL OF MINUTES

WHEREAS, in accordance with the provisions set forth in the Open Public Meeting Law, annual notice has been provided for all Mayor and Board of Aldermen meetings; and

WHEREAS, the Mayor and Board of Aldermen of the Town of Dover held their Public Meetings, and minutes of those meetings were transcribed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey for approval the minutes for the following meetings:

May 8, 2018 – Caucus & Regular

RESOLUTION OF THE MAYOR & BOARD OF ALDERMEN OF THE TOWN OF DOVER APPROVING THE AWARD OF AN INSURANCE BROKER OF RECORD CONTRACT FOR EMPLOYEE BENEFITS

WHEREAS, the Town of Dover (the “Town”) requires the services of an insurance broker of record in order to oversee the Town’s employee benefits program including medical, prescription, dental and Cobra administration as determined by the Town; and

WHEREAS, the Town is presently a member of the North Jersey Municipal Employee Benefits Fund (“NJMEBF”); and

WHEREAS, Health Insurance Broker and/or the Town’s program administrator/representative to the NJMEBF is exempt from the provisions of N.J.S.A. 19A:44-20.5, et seq. and may also be classified as an Extraordinary Unspecifiable Service (“EUS”); and

WHEREAS, Acrisure, LLC , d/b/a/ Reliance Insurance Group LLC (“Broker”) is qualified to provide the above-referenced services; and

WHEREAS, the Town is hereby authorized and directed to execute a Broker of Record authorization and to cause a notice of this decision to be published according to NJSA 40A:11-5 (1) (a) (i); now, therefore, be it

RESOLVED by the Mayor and Board of Aldermen as follows:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The Agreement is hereby authorized and approved.
3. Acrisure, LLC d/b/a/ Reliance Insurance Group LLC is hereby appointed to represent the Town as Broker of Record for employee benefits including medical, prescription, dental and Cobra Administration.

4. Acrisure, LLC d/b/a/ Reliance Insurance Group LLC is hereby appointed and designated as the Program Administrator/Town representative to the NJMEBF.
5. The Town is hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this Resolution.
6. This resolution shall be effective immediately.

Alderman Picciallo has moved the foregoing resolution be adopted and duly seconded by Alderman Camacho passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Blackman, MacDonald, Toth, O'Connor, Camacho & Mayor Dodd
Nays: None Absent: Alderwoman Romaine Abstained: None

ORDINANCES FOR FIRST READING:

ORDINANCE NO. 09-2018

ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER AMENDING CHAPTER 236, LAND USE AND DEVELOPMENT TO AMEND THE DEVELOPMENT CHECKLIST AND FEES

WHEREAS, it is the intent of this Ordinance to amend the development checklist and the fees in the Land Use Code; now, therefore,

BE IT ORDAINED by the Mayor and Board of Alderman of the Town of Dover, County of Morris and state of New Jersey as follows:

Section 1

The Code of the Town of Dover, Chapter 236, LAND USE AND DEVELOPMENT, Article V, Land Subdivision and Site Plan, §236-53. Development checklist; is deleted in its entirety and replace them with the following:

§236-53 Development checklist.

The following development details must be provided and submitted with the appropriate application(s) and checklist form for the development. The checklist items are provided to the applicant as a simplified list of the information which must be filed in support of an application for development. Where the applicant feels that a required item is not necessary for an informed evaluation of his plans, a waiver may be requested from the appropriate Board, in writing. Unless a waiver is requested in writing and granted by the appropriate Board, if items required in the checklist are not provided with the application, the application shall be deemed incomplete.

A. Administrative. All development applications shall provide the following information:

- (1) Application form(s): 17 copies.
- (2) Completed Checklist form(s): 17 copies
- (3) Plans prepared by an appropriate licensed professional in accordance with state law: 17 hard copies (1 rolled and unstapled, 16 stapled and folded) and one (1) digital copy (PDF).
- (4) Signature and seal of the appropriate licensed profession who prepared the plans, on the plans.
- (5) Environmental impact statement in accordance with the requirements of §236-63 Environmental impact statement, if required: 17 copies.
- (6) Proof of payment of taxes.
- (7) Certification from the applicant's engineer on any development application stating that no wetlands exist on the property in question, in accordance with the requirements of N.J.A.C. 7:7A, as amended and supplemented, or, in the alternative, any of the following:
 - (a) An exemption certificate issued by the New Jersey Department of Environmental Protection indicating that

no wetlands exist on the property in question.

- (b) A wetlands permit issued pursuant to the New Jersey Administrative Code.
 - (c) A certification by the applicant's engineer that application has been made to the New Jersey Department of Environmental Protection for an exemption or wetlands permit.
 - (d) The applicant shall, in addition, submit a map delineating the wetlands if, in fact, wetlands exist on the property.
- (8) A complete submission package with appropriate fee, for the Morris County Planning Board for all applicable applications.
- (9) All current tenants on the property must have a Certificate of Compliance, a copy of which shall be submitted with the Application, and
If the most recent Certificates of Compliance is more than 180 days old at the time of the filing of the Application, a copy of a current exterior inspection report shall be secured from the Code Enforcement Department and submitted with the Application.
- (10) A copy of the deed of the property and any deed restrictions, easements and/or covenants.
- B. Minor subdivisions. In addition to the requirements of Subsection A, all minor subdivision development applications shall provide the following information:
- (1) The date, scale, North arrow, block and lot numbers, zoning districts and dates of all revisions.
 - (2) A key map showing the location of the tract to be considered in relation to surrounding area within 200 feet, including tax lots, streets and zone boundary lines.
 - (3) A signature box for the Chairman, Secretary and Engineer of the approving agency.
 - (4) Existing structures and streams/waterbodies on adjacent properties.
 - (5) The names and addresses of the owner of the subject property, the applicant and the plan preparer and all property owners within 200 feet.
 - (6) The size of the tract to the nearest square foot and lot area of all proposed lots to the nearest square foot.
 - (7) Existing contours (2' intervals) and spot elevations at building corners, tops and bottoms of walls and other appropriate locations.
 - (8) Dimensions of all lots, including bearings and distances of all existing and proposed lot lines.
 - (9) A designation of the permitted building envelope, including front, side and rear yard setbacks and required buffers.
 - (10) Rights-of-way, easements and all lands to be dedicated to the Town or reserved for specific use.
 - (11) The locations and dimensions of existing buildings and of all accessory structures, such as walls, fences, culverts, etc. Structures to be removed shall be indicated by dashed lines.
 - (12) All existing and proposed curbs and sidewalks.
 - (13) The locations of all existing public utilities along all street/public right of way frontages and property contained easements and adjacent easements, including:
 - (a) all water mains and services with material and pipe sizes, valves and hydrants,
 - (b) all sanitary sewer lines including pipe size, material, manholes with rim and invert elevations,
 - (c) all storm sewer lines including pipe sizes, material, manholes, inlets and other drainage structures with rim and invert elevations.

- (d) All gas, telephone, data and other underground utilities.
 - (e) all overhead electric, telephone cable and data lines and services, including utility poles.
- (14) A comparison of the zone regulations to the proposed development.
 - (15) A listing of variances required, together with filing of appropriate application.
 - (16) Such other information or data as may be required by the Planning Board in order to determine that the details of the minor subdivision are in accord with the standards of the required ordinances.
 - (17) The designation and calculations of steep slope areas and their adjustment to the developable area of the property in accordance with § 236-21.2, Steep slope development restrictions.
- C. Major subdivisions, preliminary. In addition to the requirements of Subsection A, all preliminary major subdivision development applications shall provide the following information:
- (1) The date, scale, North arrow, block and lot numbers, zoning districts and dates of all revisions.
 - (2) A key map at a scale of one inch equals 200 feet minimum, showing surrounding streets and tax lots.
 - (3) A signature box for the Chairman, Secretary and Engineer of the approving agency.
 - (4) Existing structures and streams/waterbodies on adjacent properties.
 - (5) The names and addresses of the owner of the subject property, the applicant and the plan preparer and all property owners within 200 feet.
 - (6) The size of the tract to the nearest square foot and the lot area of all proposed lots to the nearest square foot.
 - (7) Existing contours (2' intervals) and spot elevations at building corners, tops and bottoms of walls and other appropriate locations.
 - (8) All existing property lines, streets, buildings, watercourses, railroads, bridges, culverts, drain pipes and natural features, such as wooded areas and rock formations.
 - (9) The dimensions of all lots, including bearings and distances of all existing and proposed lot lines.
 - (10) Rights-of-way, easements and all lands to be dedicated to the Town or reserved for specific use.
 - (11) The locations and dimensions of existing buildings and of all accessory structures, such as walls, fences, culverts, etc. Structures to be removed shall be indicated by dashed lines.
 - (12) Plan, profile and typical section of all proposed roads, including cross sections at fifty-foot minimum intervals.
 - (13) The locations of all existing public utilities along all street/public right of way frontages and property contained easements and adjacent easements, including:
 - (a) all water mains and services with material and pipe sizes, valves and hydrants,
 - (b) all sanitary sewer lines including pipe size, material, manholes with rim and invert elevations,
 - (c) all storm sewer lines including pipe sizes, material, manholes, inlets and other drainage structures with rim and invert elevations.
 - (d) All gas, telephone, data and other underground utilities.
 - (e) all overhead electric, telephone cable and data lines and services, including utility poles.
 - (14) Plans of proposed utility layouts, including sanitary sewers, storm drains, water mains, gas lines, electric lines and cable television.

- (15) Connections to existing utility systems
- (16) Delineation of all freshwater wetlands areas as defined under NJAC7:7A-1.4 – Freshwater Wetlands Protection Act Rules, on the property and within 50 feet of the property. All Regulated Activities as defined in NJAC7:7A-1.4 – Freshwater Wetlands Protection Act Rules, shall be delineated and identified on the plan.
- (17) Delineation of all floodways, flood hazard areas and riparian zones for regulated water on the property and within 50 feet of the property, including the top of bank, floodway line(s), flood hazard area limit line(s) and the flood hazard area design flood elevation. All Regulated Activities as defined in NJAC 7:13 – Flood Hazard Area Control Act Rules, shall be delineated and identified on the plan. If none of these items exist on the property or within 50’ of the property, a note stating such shall be provided on the plan.
- (18) Soil erosion and sediment control plan.
- (19) Soil balance calculations.
- (20) Drainage calculations for all required and proposed stormwater collection systems.
- (21) A Stormwater Management Plan in accordance with §236 – Article VB Stormwater Management for all applicable developments.
- (22) All existing and proposed curbs and sidewalks.
- (23) Comparison of the zone regulations to the proposed development.
- (24) All variances requested, together with all appropriate applications.
- (25) Rights-of-way, easements and all land to be dedicated to the municipality or reserved for specific uses.
- (26) A Soil Disturbance Plan containing all information required by §236- Article VII – Soil Disturbance.
- (27) A tree removal plan, if necessary.
- (28) Such other information or data as may be required by the Planning Board in order to determine that the details of the minor subdivision are in accord with the standards of the required ordinances.
- (29) The designation and calculations of steep slope areas and their adjustment to the developable area of the property in accordance with § 236-21.2, Steep slope development restrictions. [Added 7-13-2004 by Ord. No. 21-2004]
- (30) A signed and sealed current property survey prepared by a licensed Land Surveyor depicting the property lines and current conditions on the property.
- (31) If the plan is not signed by a licensed Land Surveyor, all existing planimetric features, existing building locations and existing contours shown on the site plan must reference a survey drawing prepared by a licensed Land Surveyor, and said survey, signed and sealed by a licensed Land Surveyor, shall accompany the site plan drawing(s) as required by law.

D. Major subdivisions, final. In addition to the requirements of Subsection A, all final major subdivision development applications shall provide the following information:

- (1) All checklist items required for a major subdivision preliminary plat. The plan shall reflect the as-built condition of all work completed under the preliminary approval if applicable.
- (2) The final plat prepared for filing in accordance with the Map Filing Law (N.J.S.A. 46:23-9.9 et seq.)

E. Site plans, minor. In addition to the requirements of Subsection A, all minor site plan development applications shall provide the following information:

- (1) The date, scale, North arrow, block and lot numbers, zoning districts and dates of all revisions.

- (2) A key map showing the location of the tract to be considered in relation to the surrounding area within 500 feet, including tax lots, streets and zone boundary lines.
- (3) A signature box for the Chairman, Secretary and Engineer of the approving agency.
- (4) The names and addresses of the owner, applicant and plan preparer and all property owners within 200 feet.
- (5) The size of the tract to the nearest square foot.
- (6) A list of zone district requirements showing compliance with variances requested, together with all appropriate applications.
- (7) Existing and proposed contours (2' intervals) and elevations.
- (8) Delineation of all freshwater wetlands areas as defined under NJAC7:7A-1.4 – Freshwater Wetlands Protection Act Rules, on the property and within 50 feet of the property. All Regulated Activities as defined in NJAC7:7A-1.4 – Freshwater Wetlands Protection Act Rules, shall be delineated and identified on the plan.
- (9) Delineation of all floodways, flood hazard areas and riparian zones for regulated water on the property and within 50 feet of the property, including the top of bank, floodway line(s), flood hazard area limit line(s) and the flood hazard area design flood elevation. All Regulated Activities as defined in NJAC 7:13 – Flood Hazard Area Control Act Rules, shall be delineated and identified on the plan. If none of these items exist on the property or within 50' of the property, a note stating such shall be provided on the plan.
- (10) The location of existing wooded areas, watercourses, easements, streets, structures or any other features on the property or beyond the property which has an effect on the use of the subject property.
- (11) The location, use and floor area of each proposed structure.
- (12) The location, design and capacity of proposed off-street parking and loading facilities, pedestrian circulation plans and solid waste and recyclable materials storage. [Amended 8-13-2002 by Ord. No. 21-2002]
- (13) A landscaping plan, including the types, quantity, size and location of all proposed vegetation with planting details. The scientific and common names of all vegetation shall be included.
- (14) Rights-of-way, easements and all lands to be dedicated to the municipality or reserved for specific uses.
- (15) A comparison of the zone regulations to the proposed development.
- (16) Bearings and distances of all lot lines.
- (17) Designation of front yards, side yards and rear yards.
- (18) Such other information or data as may be required by the Planning Board in order to determine that the details of the site plan are in accord with the standards of the required ordinances.
- (19) The designation and calculations of steep slope areas and their adjustment to the developable area of the property in accordance with § 236-21.2, Steep slope development restrictions, where applicable. [Added 7-13-2004 by Ord. No. 21-2004]
- (20) A signed and sealed current property survey prepared by a licensed Land Surveyor depicting the property lines and current conditions on the property.
- (21) If the site plan is not signed by a licensed Land Surveyor, all existing planimetric features, existing building locations and existing contours shown on the site plan must reference a survey drawing prepared by a licensed Land Surveyor, and said survey, signed and sealed by a licensed Land Surveyor, shall accompany the site plan drawing(s) as required by law.
- (22) The locations of all existing public utilities along all street/public right of way frontages and property contained easements and adjacent easements, including:
 - (a) all water mains and services with material and pipe sizes, valves and hydrants,

- (b) all sanitary sewer lines including pipe size, material, manholes with rim and invert elevations,
 - (c) all storm sewer lines including pipe sizes, material, manholes, inlets and other drainage structures with rim and invert elevations.
 - (d) All gas, telephone, data and other underground utilities.
 - (e) all overhead electric, telephone cable and data lines and services, including utility poles.
 - (f) all overhead electric, telephone cable and data lines and services, including utility poles.
- F. Site plans, major preliminary. In addition to the requirements of Subsection A, all preliminary major site plan development applications shall provide the following information:
- (1) The date, scale, North arrow, block and lot numbers, zoning districts and dates of all revisions.
 - (2) A key map showing the location of the tract to be considered in relation to surrounding area within 500 feet, including tax lots, streets and zone boundary lines.
 - (3) A signature box for the Chairman, Secretary and Engineer of the approving agency.
 - (4) The names and addresses of the owner, applicant and plan preparer and all property owners within 200 feet.
 - (5) The size of the tract to the nearest square foot.
 - (6) A list of zone district requirements showing compliance with variances requested together with all appropriate applications.
 - (7) Existing contours (2' intervals) and spot elevations at building corners, tops and bottoms of walls and other appropriate locations.
 - (8) Delineation of all freshwater wetlands areas as defined under NJAC7:7A-1.4 – Freshwater Wetlands Protection Act Rules, on the property and within 50 feet of the property. All Regulated Activities as defined in NJAC7:7A-1.4 – Freshwater Wetlands Protection Act Rules, shall be delineated and identified on the plan.
 - (9) Delineation of all floodways, flood hazard areas and riparian zones for regulated water on the property and within 50 feet of the property, including the top of bank, floodway line(s), flood hazard area limit line(s) and the flood hazard area design flood elevation. All Regulated Activities as defined in NJAC 7:13 – Flood Hazard Area Control Act Rules, shall be delineated and identified on the plan. If none of these items exist on the property or within 50' of the property, a note stating such shall be provided on the plan. (9) The location of existing wooded areas, watercourses, easements, streets, structures or any other features on the property or beyond the property which has an effect on the use of the subject property.
 - (10) The locations of all existing public utilities along all street/public right of way frontages and property contained easements and adjacent easements, including:
 - (a) all water mains and services with material and pipe sizes, valves and hydrants,
 - (b) all sanitary sewer lines including pipe size, material, manholes with rim and invert elevations,
 - (c) all storm sewer lines including pipe sizes, material, manholes, inlets and other drainage structures with rim and invert elevations.
 - (d) All gas, telephone, data and other underground utilities.
 - (e) all overhead electric, telephone cable and data lines and services, including utility poles.
 - (11) The location, use and floor area of each proposed structure.
 - (12) The location of all proposed roads

- (13) The location, design and capacity of proposed off-street parking and loading facilities, pedestrian circulation plans and solid waste and recyclable materials storage. [Amended 8-13-2002 by Ord. No. 21-2002]
- (14) Plan and profile of proposed storm drainage facilities.
- (15) Plan and profile of sanitary sewer facilities.
- (16) Plans for potable water supply.
- (17) The location and identification of proposed open space, park or recreation area.
- (18) Soil erosion and sediment control plan.
- (19) A landscaping plan, including the types, quantity, size and location of all proposed vegetation with planting details. The scientific and common names of all vegetation shall be included.
- (20) Lighting plan, including direction of illumination, types of standards and power and time of proposed outdoor lighting.
- (21) Rights-of-way, easements and all lands to be dedicated to the municipality or reserved for specific uses.
- (22) A comparison of the zone regulations to the proposed development.
- (23) Bearings and distances of all lot lines.
- (24) Designation of front yards, side yards and rear yards.
- (25) A soil removal plan for all soil to be taken from the site.
- (26) A soil fill plan for all soil to be brought to the site.
- (27) A tree removal plan, if necessary
- (28) Drainage calculations for all proposed drainage facilities, including an analysis of the capacity of downstream facilities and their ability to receive proposed added flow.
- (29) A Stormwater Management Plan in accordance with §236 – Article VB Stormwater Management for all applicable developments.
- (30) Such other information or data as may be required by the Planning Board in order to determine that the details of the site plan are in accord with the standards of the required ordinances.
- (31) The designation and calculations of steep slope areas and their adjustment to the developable area of the property in accordance with § 236-21.2, Steep slope development restrictions. [Added 7-13-2004 by Ord. No. 21-2004]
- (32) A signed and sealed current property survey prepared by a licensed Land Surveyor depicting the property lines and current conditions on the property.
- (33) If the site plan is not signed by a licensed Land Surveyor, all existing planimetric features, existing building locations and existing contours shown on the site plan must reference a survey drawing prepared by a licensed Land Surveyor, and said survey, signed and sealed by a licensed Land Surveyor, shall accompany the site plan drawing(s) as required by law.

G. Site plans, major final. In addition to the requirements of Subsection A, all final major site plan development applications shall provide the following information:

- (1) All checklist items required for a major subdivision, preliminary plat. The plan shall reflect the as-built condition of all work completed under the preliminary approval if applicable.

H. Variances and waiver of site plan review. In addition to the requirements of Subsection A, all variance applications that are not a part of any other aforementioned development application or waiver of site plan review aforementioned

development applications shall provide the following information:

- (1) A signed and sealed current property survey prepared by a licensed Land Surveyor depicting the property lines and current conditions on the property and 17 copies (6 copies for expedited waiver of site plan).
 - (2) A sketch of the proposed development superimposed on a copy of the property survey, with dimensions and distances to adjacent structures and property lines. The sketch shall include all existing and proposed uses on the property, geometrically delineated.
 - (3) The designation and calculations of steep slope areas and their adjustment to the developable area of the property in accordance with § 236-21.2, Steep slope development restrictions, where applicable. [Added 7-13-2004 by Ord. No. 21-2004]
- I. Amended Site Plan or Subdivision. In addition to the requirements of Subsection A, all amended site plans or subdivisions shall provide:
- (1) A complete set of the previously approved site plan or subdivision plan and approving Resolution(s), clearly marked with all revisions/amendments being sought.

Section 2

The Code of the Town of Dover, Chapter 236, LAND USE AND DEVELOPMENT, Article IX, Fees and Escrows, §236-98. Schedule of Fees and escrows; is supplemented with the following:

Submission/Application	Application Fee	Initial Review Fee Escrow Deposit
Site Plan:		
Amended Site Plan	50% of original fee	50% of original escrow
Subdivision:		
Amended Subdivision	50% of original fee	50% of original escrow
Other:		
Special Meeting of the Planning Board, Board of Adjustment or Historic Preservation Commission	\$500.00	\$500.00

Section 3

All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistencies.

Section 4

If any article, section, subsection, paragraph, phrase or sentence is, for any reason, held to be unconstitutional or invalid, said article, section, subsection, paragraph, phrase or sentence shall be deemed severable.

Section 5

This ordinance shall take effect immediately upon final publication as provided by law.

Alderman O'Connor has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Blackman, MacDonald, Toth, O'Connor, Camacho & Mayor Dodd
Nays: None Absent: Alderwoman Romaine Abstained: None**

ORDINANCE(S) FOR SECOND READING:

ORDINANCE NO. 07-2018

AN ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER AMENDING AND SUPPLEMENTING ARTICLE XXVII OF THE REVISED GENERAL CODE OF THE TOWN OF DOVER

**ENTITLED "PARKING" HANDICAPPED PARKING "SPACES" BY REPEALING HANDICAPPED
PARKING SPACES AT VARIOUS LOCATIONS**

BE IT ORDAINED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, and State of New Jersey as follows:

SECTION 1. The following locations were designated as Handicapped parking spaces by Ordinances as listed below are hereby repealed:

Ord. No. 09-2006—79 Lincoln Avenue

SECTION 2. This ordinance shall take effect in accordance with law.

Alderman Camacho has moved the foregoing resolution be adopted and duly seconded by Alderman Toth passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Blackman, MacDonald, Toth, O'Connor, Camacho & Mayor Dodd
Nays: None Absent: Alderwoman Romaine Abstained: None**

ORDINANCE NO. 08-2018
AN ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER AMENDING
AND SUPPLEMENTING CHAPTER 105-11
"Alcoholic Beverage License Fees"

1. The Town of Dover shall charge the following renewal fees for alcoholic beverage licenses on an annual basis, as follows:
 - A. Plenary Retail Consumption License fee: \$2,142.00
 - B. Plenary Retail Distribution License fee: \$2,142.00
 - C. Club License fee: \$188.00
2. All ordinances or parts of ordinances inconsistent with this within ordinance are hereby repealed to the extent of such inconsistencies.
3. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.
4. The Ordinance shall take effect in accordance with law.

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Blackman, MacDonald, Toth, O'Connor, Camacho & Mayor Dodd
Nays: None Absent: Alderwoman Romaine Abstained: None**

RESOLUTIONS:

BILLS LIST RESOLUTION

WHEREAS, the Mayor and Board of Aldermen of the Town of Dover have examined all bills presented for payment; and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover do hereby approve the bills as listed; and

BE IT FURTHER RESOLVED that the proper officials are hereby authorized to sign the checks for payment of same.

CURRENT APPROPRIATIONS RESERVE ACCT claims in the amount of:	\$3,119.20
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$1,200,065.65
GENERAL CAPITAL ACCT claims in the amount of:	\$2,078.48
WATER UTILITY RESERVE ACCT claims in the amount of:	\$0.00
WATER UTILITY ACCT claims in the amount of:	\$30,785.01
WATER CAPITAL ACCT claims in the amount of:	\$198,526.59
PARKING UTILITY RESERVE ACCT claims in the amount of:	\$0.00
PARKING UTILITY ACCT claims in the amount of:	\$2,281.15
PARKING CAPITAL ACCT claims in the amount of:	\$0.00
ANIMAL CONTROL TRUST ACCT claims in the amount of:	\$0.00
EVIDENCE TRUST ACCT claims in the amount of:	\$24.00
RECYCLING TRUST ACCT claims in the amount of:	\$0.00
COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of:	\$0.00
FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	\$0.00
TRUST/OTHER ACCT claims in the amount of:	\$12,866.56
COAH TRUST ACCT claims in the amount of:	\$0.00
TOTAL CLAIMS TO BE PAID	\$1,449,746.64

BE IT FURTHER RESOLVED that the following claims have been paid prior to the Bill List Resolution in the following amounts:

TRUST/OTHER ACCT claims in the amount of:	\$0.00
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$2,280.09
GENERAL CAPITAL ACCT claims in the amount of:	\$0.00
WATER UTILITY OPERATING claims in the amount of:	\$0.00
TOTAL CLAIMS PAID	\$2,280.09
TOTAL BILL LIST RESOLUTION	\$1,452,026.73

Alderman Picciallo has moved the foregoing resolution be adopted and duly seconded by Alderman O'Connor passed by the following roll call vote.

Nays: None **Ayes: Aldermen Visioli, Picciallo, Blackman, MacDonald, Toth & O'Connor**
Absent: Alderwoman Romaine **Abstained: Alderman Camacho & Mayor Dodd**

PERSONNEL ACTION RESOLUTION

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, and State of New Jersey as follows:

1. That the annual, hourly salaries and wages as set forth hereunder be and hereby are established for the officials and listed employees of the Town of Dover at the respective sums shown following their names and or position designation following their name listed below.
2. This resolution directs the Treasurer of the Town of Dover to withhold such monies from individual salaries and wages so there is no advance payment of salaries and wages and annual sums may be adjusted through December 31, 2018.

NEW HIRES:

Alfonso Macareno, Bldg. Maintenance Worker/Maintenance Repairer (Water) \$42,745 6/11/2018

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderman Camacho passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Blackman, MacDonald, Toth, O'Connor, Camacho & Mayor Dodd
Nays: None Absent: Alderwoman Romaine Abstained: None

RESOLUTION OF THE MAYOR & BOARD OF ALDERMEN OF THE TOWN OF DOVER AWARDING A CONTRACT FOR A NEW CASE 621 GXT WHEEL FRONT END LOADER

WHEREAS, the Town of Dover is a member of the NJPA, a national purchasing cooperative; and

WHEREAS, the NJPA received bids and awarded NJPA contract #32515-CNH to Groff Tractor New Jersey LLC, which includes a New Case 621GXT Wheel Front End Loader; and

WHEREAS, P.L. 2011, c139 (the "Law" or "Chapter 139") allows local contracting units to utilize national cooperative contracts as a method of procurement; and

WHEREAS, the New Jersey Department of Community Affairs, Division of Local Government Services (DLGS) has published LFN 2012-10, a Local Finance Notice detailing guidance to contracting units desiring to purchase under the Law; and

WHEREAS, the Town Administrator is satisfied that the bids received by NJPA and the contract awarded to Groff Tractor New Jersey LLC. in conjunction with the associated documentation submitted by both are in compliance with the Law and the guidance document of DLGS; and

WHEREAS, the total purchase price is \$164,339.00; and

WHEREAS, a Cost-Savings determination has been made by the Town Administrator by purchasing the New Case 621GXT Wheel Front End Loader through the NJPA; and

WHEREAS, a certificate of availability of funds has been prepared by the CFO and is on file in the Office of the Municipal Clerk; now, therefore, be it

RESOLVED by the Mayor and the Board of Aldermen of the Town of Dover, Morris County, New Jersey that the proposal submitted by Groff Tractor New Jersey LLC., 200 Bomont Place, Totowa, New Jersey 07512, in the amount of \$164,339.00, dated May 1, 2018, in accordance with NJPA Contract #32515-CNH is hereby accepted and a contract shall be authorized accordingly.

Alderman Picciallo has moved the foregoing resolution be adopted and duly seconded by Alderman O'Connor passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Blackman, MacDonald, Toth, O'Connor, Camacho & Mayor Dodd
Nays: None Absent: Alderwoman Romaine Abstained: None

Mayor Dodd opened the meeting to the public.

Michael DelVecchio—213 Park Heights Avenue—Mr. DelVecchio spoke regarding concern he had with the bridge by his home. Mr. DelVecchio provided the Mayor with a report from the County. Both the Mayor and Town Administrator acknowledged and responded to his concerns.

Mayor Dodd made the motion to adjourn at 7:40 PM and Alderman Camacho the motion and duly seconded and passed it by the following voice vote.

Respectfully submitted,

Tara Pettoni, Acting Municipal Clerk